



**OSHP Board Meeting Minutes
November 19, 2008
Karlen Residence**

Attendees: David Lawver, Theresa Fosbinder, Tom Elmer, Pam Crary, Karen Weber, Sarah Karlen, Steve Zach, Stephanie Rittenhouse. Absent: Chris Phistry

Called to order: 7:10 p.m.

Secretary's Report

- September and October minutes approved without changes.

Treasurer's Report

- Correspondence was distributed and discussed
- Treasurer's Report was discussed

Old Business

Junior Show – Charlotte's Web

Chris Phistry is unavailable to direct a Junior show in the spring.

There was discussion about doing this same show with different resources, and actively using kids in staff roles. David Lawver indicated he is willing to be an overall advisor, and help find adult and junior staff, and mentor this process. Tom will get scripts.

There was a motion by David to approve this process. Theresa Fosbinder second motion unanimously approved.

Holiday in Lights

Our shifts are December 29-January 4; 4:30-10. We will split these times with Sarah's church.

Sarah's proposal: OSHP does 29, 30, 31st, and ½ shift on the 1st – the church will do the remainder through January 4.

- We will cover 2 booths; need to have 2 – 4 people for each booth (could have more).
- We are required to have one “responsible adult” on each shift.
- We schedule and regulate volunteers - Steve will coordinate this.
- Volunteers accept donations and hand out candy canes.

Christmas Caroling

We have gotten an inquiry from the Chamber to sing at the re-opening of the downtown on December 12. Pam will follow up to see if this is the same caroling we have normally done for the holidays, or something additional. She will also contact Pat Hetland to see if she is interested in leading.

New Business

Summer Show

- Once Upon a Mattress – Sarah Karlen directing
- Tentative dates are August 1-8
- Staffing is ongoing, David will get a script perusal.

Conference updates

Sarah and David attended the Artistic Director's Conference in Racine November 16-18.

There was discussion about things that they learned – some topics were discussed at this meeting, Sarah and David will continue to update us on things learned. Topics included safety issues, working with boards, managing volunteers, managing budgets, having your own building, etc.

Fund Raiser – Qwik Trip “Milk to Moola”

This is a fund raiser - there are stickers on caps of milk and water, and you drop those off like Bill's receipts. Members could bring to shows, give to board member. There is another fund raiser called Donuts to Dollars where you turn in Glazers donuts price codes.

Committee reports

Newsletter – there was discussion of topics to include, date to distribute, etc.

Other issues

- Finian photos – David will follow up on when these will be ready
- Different products for laptop may be needed

There was a motion to adjourn by Pam , seconded by Tom

Meeting adjourned at 9:10

Minutes respectfully submitted,

Theresa Fosbinder

Next Meeting

December 14th 5:30 Zach residence