

OSHP Board of Directors Meeting

Oct. 1, 2025

Oregon Public Library, Conference Room 255

Present: Emily Richardson, Nick Kapusta, Steve Zach, Steve Schumacher, Omeed Soltaninassab, Kaleb Hann, Lexa Walker, Desere Mayo, Mitchell King

Guests: Querida Funck, John Unertl

Meeting called to order: 6:00 p.m.

1. Review and approve Board meeting minutes from Sept. 1, 2025

Approved without changes.

2. Treasurer's report

The Board elected Steven Zach as its treasurer at the August annual meeting, which authorizes him to be placed on the OSHP's accounts at One Community Bank with full authority to deposit, withdraw and transfer funds in those accounts, and further authorizes that Sandy Briski be removed as a signatory. The Board also authorizes Steven Zach to be issued the organization's Visa card (...1306) and Sandy Briski to be removed as an authorized card holder.

Steve Z recommended moving \$30,000 of the \$39,000 currently in the OSHP money market account into a 9-month Certificate of Deposit, which would provide a 3.95% interest rate on the funds as opposed to the 1.59% offered in the money market. Steve said the remaining \$9,000 in the money market and \$15,400 currently in our checking account would be sufficient to cover expected expenses over the next nine months. Nick moved to approve the recommendation, Lexa seconded, and the Board approved unanimously.

3. Assignment of Board Roles/Area Coordinators

After discussion of the duties of each role led by Emily, Board members volunteered for assignments and the following roles were finalized, including roles agreed to by non-Board members:

Shining Stars: Emily, Kaleb

Props: Lexa, Mitchell, Omeed

Costumes: Querida Funck, Sarah Karlen

Tickets: Kaleb, Omeed

Marketing/Publicity: Steve S., Desere, Lexa

Social Media: Lexa

Scholarships: Nick, Steve S.

Newsletter: Steve S.

Membership Database Management: Querida Funck

Building: Mitchell (primary), John Unertl III as consultant, Steve Z and Steve S.

as backups

Webmaster: Stephanie Drahozal, Kaleb

Production Licensing: Duane Draper

School Liaison: Duane Draper

Historian: John Unertl III

4. Update on Upcoming Productions/Activities

Valentine's Day Event – Steve Z.

Steve Z. reported that planning was progressing for the program, which will be held at the Gorman Building on Main St., which will be able to seat 100-120 people at round tables. Steve Z asked that the Board approve permission to move forward with planning. Nick so moved, Omeed seconded, and approval was unanimous.

Damn Yankees – Steve Z

Steve Z, who is producing, noted that stage managers, publicity coordinators, and a choreographer are already in place, an “ask” is out for an orchestra conductor, and a team is being assembled.

Disney's The Descendants: The Musical – Lexa

Lexa, as director, is working on assembling a production team. She said she is hopeful to use Rome Corners Intermediate School as a venue, and looking at an October weekend in 2026 for performances.

Steve Z. moved that the Board approve *Disney's Descendants: The Musical* for Fall, 2026, pending approval of the rights to the show. Desere seconded, and the Board approved unanimously.

Ashes & Ink, *Bedtime Under the Stars* – Querida Funck

Querida had submitted her original play, *Ashes & Ink*, for consideration to be performed, and a short children's play, *Light Princess*, which she recommended OSHP do as "Bedtime Under the Stars" show. The Board deferred action on those recommendations, pending all members reading the scripts and being prepared to discuss further at the November meeting.

5. Old Business

Child Safety Policy - Steve Z and Omeed will meet to work on finalizing the language for Board consideration at the November meeting.

Update from New Building Committee – Emily

The Committee met on 9/21/25 and agreed that the Board should discuss other options beyond just replacing our old building on the same site before proceeding further. The Committee also is looking to identify potential major donors.

6. New Business

Discussion of a new Social Media Policy – Emily

Outgoing Board member Evelyn Becker, who handled social media postings for the Board, submitted a recommendation for a policy or guidelines governing use of social media. Emily will finalize the document for consideration at the November meeting.

Attendance at Oregon Chamber of Commerce meetings – Emily

Emily attended one of the meetings this past summer and said it was an opportunity to be a presence as part of our effort to engage in the community. She asked if other members of the Board would be willing to attend. Desere volunteered to attend the October meeting, and Steve S. offered to go to the November meeting.

Working in tandem with Oregon Public Library – Lexa

Lexa reported a positive meeting at the library with Kelly Allen, who expressed eagerness to have OSHP make "guest appearances" at the library's Pajama Storytime program, which takes place on the third Monday of every month. The Board agreed that we should participate in the November program, and Lexa agreed to organize volunteers and work with Kelly to make that happen. Lexa and Kelly also discussed other possibilities for collaboration.

Building Cleanup Day – Emily

Building cleanup was set for Saturday, Oct. 4 from 9 a.m.-2 p.m. and Sunday, Oct. 5 from 9 a.m.-noon.

7. Future Board Meetings

The next two meetings of the Board were agreed upon: Sunday, Nov. 16, at 4 p.m.; and Tuesday, Jan. 6, 2026, at 6 p.m.

Meeting was adjourned at 7:46 p.m.

Submitted by Steve Schumacher

Secretary