

Minutes

OSHP Board of Directors

2/2/2025

In attendance: Querida Funck, Emily Richardson, Kaleb Hann, Kaleb Haefner, Omeed Soltaninassab, Steve Schumacher, Nick Kapusta, and Sandy Briski.

Guest: Whitney Kreyer

Absent: Evelyn Becker

Meeting called to order — 4:00 p.m.

1.Review and approve minutes from Dec. 15, 2024 meeting.

Approved without changes.

2.Treasurer's report — Sandy

Sandy's statement of activity from October 2024 through January 2025 included revenue of \$8,159 mainly from Shining Stars and show contributions, and expenditures of \$13,982.

3.Building report — Kaleb Haefner

Kaleb reported that the code for the new lock on the front door has gone to board members and a few others. A separate code will be provided for people who need access for each show, and deleted after the completion of the show.

4. Updates on 2025 shows

A. She Kills Monsters — Evelyn/Kaleb Haefner/Whitney

Whitney Kreyer, co-producer, provided a report. Her early estimate for income for the show is \$3,893 based on 52% attendance for four shows, and expenditures of \$2,602. But those numbers are preliminary and there could be other expenditures. Whitney said a few staff positions still need to be filled. More complete budget estimates and staff positions should be finalized before the next board meeting. Auditions are set for Feb. 17-18, with an additional date possible on Feb. 16. First read-through for the cast is set for March 2. The Board agreed to hold a Zoom meeting by Feb. 15 to approve the final budget.

Addendum: The Board held a Zoom meeting on Feb. 9, 2025. A quorum of members took part. The She Kills Monsters budget was approved as presented by director Evelyn Becker.

B. SIX, Teen Edition — Emily

Auditions for SIX will take place April 11 and 13. The first production meeting is Feb. 22.

C. Bright Star — Emily

Emily reported that most production roles already are filled. Auditions are scheduled for May 19-20. The show still needs to add a costume designer.

5.Special Projects Updates

Production guidelines — Nick/Omeed

Nick said the subcommittee has set a deadline to have recommendations to the Board by the April meeting. Omeed has gone through the guidelines and checked other community theaters in the area to gain ideas.

6. Construction of new building — Emily/Querida/Sandy/Nick

Emily reported that our Cleary Building rep submitted a preliminary estimate for a new building to replace the current one at 201 Market St. The larger part of the building would be constructed on the current footprint and be devoted completely to storage, and it would include an addition on the south side that would be office space. The cost estimate for the building is \$169,740. The bid for electricals is pending and will add another \$13-15,000. OSHP is on the agenda of the Oregon Planning Commission on March 6 to present a conceptual plan for the project. Emily emphasized that a conceptual plan presentation is merely an opportunity to present the idea to the village and get feedback from commissioners, and does not cost anything or commit OSHP to going ahead with the project. Sandy reported that Oregon Community Bank has expressed willingness to finance the project, but more information would be needed before proceeding. The Board agreed to continue pursuing the project as the most logical and least expensive alternative to improve the group's headquarters.

7. Ticketing System/Ludus — Emily/Querida/Sandy

On January 28, Emily, Querida, Sandy and OSHP school liaison Duane Draper met with Nate Mendl, Managing Director of the Oregon High School Performing Arts Center, to discuss the Ludus ticketing system. For the past 14 months OSHP has been using its own Ludus ticketing/marketing system on a trial basis. After the meeting, Duane recommended to the Board that we use the school Ludus ticketing system for shows at the PAC and continue to use OSHP Ludus for ticketing shows outside the PAC. After discussion of the pros and cons of this proposal, Nick moved, and Steve seconded, to accept Duane's recommendations, including the addition of a new \$1 per ticket "seat fee" to be added to tickets sold at the PAC. Duane will also ask Nate to explore options for a ticketing program for SIX, Teen Edition, since contract requirements prohibit the use of Ludus. The motion passed with 7 in favor, 0 against, and 1 abstention.

8. Scholarship updates/Timeline — Nick

Nick said the scholarship subcommittee planned to publish this year's scholarship application information by March 1, 2025, with applications due by April 15.

9. Continue discussion about fundraising events

Kaleb Hann sought approval to apply to Brat Fest as a group fundraising event. Board approved. Emily, Kaleb Hann and Omeed agreed to meet as a subcommittee to generate more ideas. Steve and Querida both suggested seeking the help of a professional fund raiser if OSHP goes ahead with its plans for a new building.

10. Set dates for future meeting and annual meeting

Future meetings:

Sunday, March 16, 4 pm, Brooklyn Community Center;

Sunday, April 13, 4 pm, OSHP office, 201 Market St.;

Sunday, May 18, 4 pm, OSHP office

Saturday, June 7, 4 pm, OSHP office

Sunday, July 27, 4 pm, OSHP office
Annual meeting, Aug. 17, 1 pm. OHS.

11. Other new business

Brief discussion regarding change in practice of printing all Hats Off! Award winners in every production program. Deferred to next meeting.

Meeting adjourned, 5:49 pm.

Steve Schumacher, Secretary