

Minutes  
OSHP Board of Directors  
4/13/2025

In attendance: Emily Richardson, Evelyn Becker, Querida Funck, Kaleb Hann, Kaleb Haefner, Nick Kapusta, Sandy Briski, Omeed Soltaninassab, Steve Schumacher

Guest: Steve Zach

Call to order – Emily, 3:30 p.m.

1. Review and approve amended minutes from March 16, 2025 meeting

Approved without changes

2. Treasurer's report – Sandy

The organization currently has about \$39,000 in a money market account and \$9,000 in checking.

3. Building report – Kaleb Haefner

No news to report.

4. Communications/membership/Ludus report

Querida has sent three emails out to members, which have had about 1,000 hits. Only a small percentage of those who open the emails click on the links within. Steve Schumacher is working on submitting a press release to the Oregon Observer to highlight all three upcoming shows.

5. Updates on 2025 productions

a. She Kills Monsters – Evelyn/Kaleb Haefner

With two weeks to go before opening night, Evelyn said the cast was off-book, sets built, and the production on schedule. A little fewer than 100 tickets had been sold as of the board meeting.

b. SIX: Teen Edition – Emily

Auditions were positive – 23 people auditioned, and included some outstanding talent. Callbacks were scheduled for April 16, and first rehearsal April 30.

c. Bright Star – Steve Zach

Steve Zach, co-producer, presented the projected budget for the show. Projected expenses are between about \$19,700 and \$22,000, net revenue is expected to be somewhere around \$2,350. Steve said the net revenue figure, based primarily on ticket sales of about 200 per show, is a conservative estimate.

He also reported that the production staff is in place except for a costume designer, and only a few instruments are still needed for the band.

The proposed budget was unanimously approved.

d. Hats Off! Nominations

The board went into closed session to discuss nominations.

## 6. Special projects updates

### a. Revision of Production Guidelines – Nick/Kaleb Hann

Nick and Kaleb reported that outreach to those outside the board to participate had not gotten any responses, so they will work to create new guidelines based in part on comments submitted from participants of last summer's production.

### b. New Building

The building committee met and recommends that the building fund have \$50,000 in it before proceeding further with plans to construct a new OSHP building. The board discussed some possible fund-raising ideas to get the fund started.

## 7. Scholarship update – Nick

Nick said that the subcommittee to recommend scholarship recipients will meet to review applications after the application deadline closes April 13.

## 8. Brat Fest update – Kaleb Hann

Kaleb reported that OSHP has already exceeded the minimum requirement of 20 volunteer hours. Anyone can volunteer at [bratfest.com](http://bratfest.com) and choose the Oregon Straw Hat Players as their organization. There are many tasks and times available. Brat Fest is held on Memorial Day weekend.

## 9. Old Business

### a. The Board considered a Resolution of Thanks for Joel Kapusta for his many contributions to OSHP, and approved the wording of the resolution with plans to present it to him at a later date.

### b. Discussion/approval of amendment to Hats Off! Policy – Steve

Current guidelines require the names of all Hats Off! winners be included in all production programs. As the numbers of recipients have grown, and many programs have limited space, it was recommended that the guidelines be amended with the addition of the following: *If room does not permit a listing of all winners, a minimum of the winners from the two most recent years shall appear in the program, and a link provided to the OSHP website to access the complete list.*

The amended guidelines were approved without dissent.

## 10. New business

The board began preliminary discussion of a possible fall production, perhaps a children's show, with proceeds to go into the building fund. No further action was taken.

Meeting adjourned, 4:30 p.m.

