

OSHP Board Meeting Minutes

Oct. 20, 2024

6 p.m.

201 Market St.

Board members present: Omeed Soltaninassab, Kaleb Hann, Sandy Briski, Evelyn Becker, Querida Funck, Emily Richardson, Kaleb Haefner, Steve Schumacher, Nick Kapusta

Meeting called to order at 6:00 p.m.

- I. Approval of minutes from Sept. 22 meeting, reviewed and approved without objection.
- II. Welcome of new board members, discussion and assignment of roles: Emily
New board members Omeed, Kaleb Hann, Nick and Steve were acknowledged. Roles for all board members were assigned.

Emily Richardson—Shining Stars, grant applications

Evelyn—Social media, properties

Sandy—Treasurer, Tickets

Steve—Marketing/publicity, scholarships

Omeed—Shining Stars, grants

Kaleb Hann—Shining Stars

Querida—Costumes, newsletter, memberships

Kaleb Haefner—Building

Nick—Scholarships, grants

Non-board member roles

Duane Draper—production licensing, school liaison

John Unertl III—Historian

Stephanie Drahazol—webmaster

- III. Treasurer's report
Sandy reported that OSHP assets total \$57,000. The summer production of Mamma Mia netted approximately \$13,400 in profit for the group.
- IV. Update: Finding Nemo Jr.
Emily, show producer, reported on the production. The show will be performed in the Little Theatre of Prairie View Elementary School. The show is nearing a sellout. The cast, from 5 to 16 years old, has marched in the Oregon Homecoming parade and performed at Firefly Coffeehouse and the Oregon village library. The show will make a profit. A few extra tickets will be available at the door and seats added if necessary. Nemo runs from Nov. 1-3.

V. Update on She Kills Monsters

Evelyn, who is directing the show, reports that she is assembling a production staff. Kaleb Haefner will produce, and some people new to Straw Hat are expected to join the staff. Querida will mentor Evelyn for the show. It is scheduled for April 25-27 at the Brooklyn Community Center.

VI. Update: Summer 2025

Emily reported that she has reached out to two people about possibly directing a show next summer. Querida also has volunteered to direct again. Emily noted that we are early in the process and have several months to make a decision.

VII. Building and Facilities

Kaleb reported on recent, successful cleanup day, which organized the props and costumes. Nick asked that show strikes be better organized to keep the building from being taxed beyond capacity with props and scenery. The building also might need a new ridge cap on the metal roof and replacement of a rusted furnace pipe.

VIII. Future building options

The board began a discussion of improving storage space, including the possibility of renting buildings or spaces in and around Oregon, or just trying to work with the current space. Querida said one thought was to consider a long-term capital campaign to build a new building. Emily will report back to the Board in November about potential spaces available for rent in the Oregon area.

IX. Relationships with other theater groups

Nick led a discussion about having a clearer process and better documentation for loaning out costumes, props and equipment with other theater groups.

X. Ludus ticketing system

Querida provided a report on the success of reaching our members via emails sent through Ludus. Clarification is needed over the Oregon PAC requirement that we use their Ludus ticketing system. She said as an entity separate from the school district, we perhaps should have the option of choosing our own system, especially because we use different performance venues. The board agreed to get clarification of our options.

XI. Engagement survey update

Querida asked that the Engagement Survey for the OSHP membership be sent out. Nick made a motion to send it, Evelyn seconded. Approved unanimously.

XII. Prioritize issues from list of future topics

Departing Board President Sami Kapusta provided the group with an extensive list of issues for our group to consider, and the board had a long discussion on many of them, including a formal code of conduct for productions, mentorship guidelines, health and safety policies, board training in generational differences in the workplace, community involvement, creating a budget template for productions, and many others. Prioritizing those issues for action was deferred to a future meeting.

XIII. New business

No new business.

Meeting adjourned at 8:20 p.m.