

OSHP Board Meeting Minutes

December 3, 2023

6:00 pm

Zoom

Board Members present: Querida Funck, Sandy Briski, Helena Pope, Duane Draper, Emily Richardson, Sami Elmer, Evelyn Becker, Mark Wegner

Meeting called to order at 6:00 pm

- I. November 4, 2023 Minutes
Clarification about modified minutes for publication due to contract restriction. Querida moved to approve, Sandy seconded. No objection.
- II. Treasurer's Report
Beauty and the Beast had one additional costume expense.
Sandy shared the current financial statements.
Facebook post shared for Giving Tuesday.
- III. Marketing
Helena and Mark had no report.
- IV. Ticketing Platform
Continuing work on entering email lists into Ludus to set things up.
- V. Keyboard
Duane explained the keyboard proposal. We will move forward with purchasing the keyboard with our donor, Jen Nichols. The board notes its sincere appreciation to Jen Nichols for this purchase.
- VI. Building Updates
Thermostat will be replaced next weekend.
Reached out for quotations on the water heater and roof.
Made some improvement to the garage leak.
- VII. Caroling
Has received email and responses. Will send out another email this week.
- VIII. [summer show]
Not allowed to make an announcement or advertise until March 25. The production staff is moving ahead. Spoke about the mentoring aspects of the project.
- IX. End of Year Letter
Sami will be sending out the end of year letter and is organizing ideas for the letter.

- X. Stephanie's Fall 2024 Proposal
Stephanie and Duane will reach out to the PVE principal re use of the Little Theatre.
- XI. Play
Sophie Nepokroeff is working on a new play. Sophie is hoping that in later 2024 we could do a play reading of her play. Currently looking for a reader/editor to assist.
- XII. Recognition of Members
Discussed group responsibilities to announce and pay tribute to members who have died. Question of how the group communicates with others. Thoughts shared about including information on the end of year letter, website. Agreed that we should recognize memorial donations to both the donor and the family of the member, when possible.
- XIII. Show Suggestions
Helena shared a Snapchat survey she conducted on show suggestions from members. A comment was raised about getting more people interested in directing. Suggested adding something to the website. Mark and Querida will pursue this proposal.
- XIV. Survey
Still waiting on getting responses from people to create the survey. Hope to meet with them later this month.
- XV. Payment Options
ACH payments vs. actual checks. OCB lets us do that for free.
We now have an Amazon account that is tax exempt.
- XVI. Additional Information
Suggest talking about orchestra topics at the next board meeting.
We will have to supply our own computers and square reader at the PAC to use Ludus.
Approve purchase of square reader.
- XVII. Next Meeting
January 28 @ 6:00 pm on Zoom.

Meeting adjourned at 6:57 pm.