

Joel Kapusta (President)	x	Becky Rosenow (Secretary)	x	Holly Beehn	x
Stephanie Drahozal (Vice President)	x	Sierra Rottier	x	Sami Elmer	x
Sandy Briski (Treasurer)	x	Mark Daspit	x	Will Karls	x



Oregon

STRAW HAT PLAYERS

January 05, 2020 MEETING MINUTES

Meeting called to order at 4:02 pm.

December meeting minutes were approved as written.

Organization finance clarification: OSHP's fiscal year is October-October. The budget for 2019-2020 initially included liability insurance under the umbrella of building insurance.

Treasurer Update: There are physical copies of expense report forms and tax-exempt status certificates at the building. OSHP cannot reimburse members for taxes paid on individual purchases for the organization. A note from Sandy: our show and fiscal year budgets should all equal zero when considering all costs and revenues upon submission. A new savings account specifically for building expenses was started with a \$2000 initial deposit. Property taxes for 2019 were paid but an additional form will need to be filled out and submitted. Shining Stars receipts for 2019 need to be sent out-- Mark will follow up with Evan.

Correspondence: We received a request from a Brooklyn area veterans association to purchase tickets for their "Maggie May" benefit concert but collectively declined to take action.

Sweeney Todd School Edition: Music rehearsals have constituted the bulk of the work completed thus far. A set planning meeting will take place soon.

Shrek: Jen is producing the show with help from Will, but is very busy with Sweeney Todd. Becky will reach out to Jen to help ensure early tasks are completed (show art, scheduling auditions, etc).

Old Business: Fire inspection passed. Nick Kapusta needs a flash drive for Titanic photos-- Joel will make sure he gets one.

New Business: The \$750 check was received for Jen's birthday fundraiser. Stephanie moved to put it into the new building fund. Sami seconded and the motion passed unanimously. A money order for ~\$1775 was received from the former Lulu G Lemery Foundation, with a request that part of it go toward scholarships. Holly moved to put \$700 into scholarships (bringing the total in our 2019-2020 budget to \$2500) and to put the rest into the building fund. Multiple members seconded the motion and it passed unanimously. Becky will send updated scholarship info to Stephanie. Sierra had questions about Footlights. They requested some type of IRS form, but none of the board members were able to identify what was needed. Sierra will follow up with Duane. The question of Hats Off! award recipients being listed in the program. The board agreed that all recipients' names should be listed, but that the formatting can be flexible to accommodate space restrictions if needed (e.g., all recipients from 2000-2005 grouped together).

The next meeting will be on Sunday February 9th at 4 pm at the OSHP building.

Meeting adjourned at 4:45 pm.

Becky Rosenow

OSHP Secretary